

# Rockville Centre Union Free School District

## Administration Building

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March 9, 2020

Dear Rockville Centre School Community,

The District is working hard to take every precaution to guard against exposure to the Coronavirus (Covid-19). We are requesting your assistance in this effort by openly communicating to us any potential exposure to the virus. Please contact your school nurse to report:

1. If there is a confirmed diagnosis of Covid-19 affecting you or any member of your family.
2. If you or a family member (may include anyone living in or regularly visiting your home), has been directly exposed to the virus at a work function or through travel.
3. If you or any family member have traveled to, or are planning to travel to areas outside the United States most affected by the virus (China, Japan, Italy, South Korea, Iran).

Our District Medical Officer will review the circumstances connected to each call to a nurse and may be in touch with you for additional information or to provide guidance.

We thank you for your cooperation in self-reporting your travel, any illness, or potential exposure.

Sincerely,

A handwritten signature in black ink that reads 'William H. Johnson'.

William H. Johnson, Ed.D.  
Superintendent of Schools

WHJ:sf